

2023/24 AAT training provider, student and qualification fees

Fees applicable from 1 September 2023

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1. AAT training provider fees

Training provider approval fees	UK	International
Applicable to all qualifications	£651	£347
Additional site fees (one-off application fee per additional site)		£242

Annual fee	UK	International
Training provider annual fee	£756	£605

Other fees		
Training provider appeal against removal of centre status		£780
Training provider appeal against External Quality Assurer (EQA) decision		£455
Additional training provider support visit		£200

2. Qualifications 2022 fees

2.1. Standard qualification fees – bookkeeping and business skills qualifications

Registration and assessment fees for AAT bookkeeping and business skills qualifications.

The tables below provide the registration and assessment fees for the following bookkeeping and business skills qualifications:

- Level 1 Award in Bookkeeping
- Level 1 Award in Business Skills
- Level 2 Certificate in Bookkeeping
- Level 3 Certificate in Bookkeeping

2.1.1. Level 1 Award in Bookkeeping 610/0818/7

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Bookkeeping Fundamentals	F/650/2401	BKFN1	Mandatory	No	£45	£37	£82

2.1.2. Level 1 Award in Business Skills 610/0819/9

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Working in the business environment (WIBE1)	H/650/2402	BUSK1	Mandatory	No	£45	£37	£82
Using numbers in business (UNIB1)	J/650/2403						

2.1.3. Level 2 Certificate in Bookkeeping 603/6343/5

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Introduction to bookkeeping	H/618/3583	ITBK	Mandatory	No	£66	£61	£188
Principles of bookkeeping	K/618/3584	POBC				£61	

2.1.4. Level 3 Certificate in Bookkeeping 603/6344/7

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Financial Accounting: Preparing Financial Statements	R/618/3580	FAPS	Mandatory	No	£91	£61	£213
Tax Processes for Businesses	Y/618/3581	TPFB				£61	

2.2. Standard qualification fees – accounting qualifications

Registration and assessment fees for AAT bookkeeping and business skills qualifications.

The tables below provide the registration and assessment fees for the following accounting qualifications:

- Level 2 Certificate in Accounting / Certificate in Accounting – SCQF Level 6 (Scotland)
- Level 3 Diploma in Accounting / Diploma in Accounting – SCQF Level 7 (Scotland)
- Level 4 Diploma in Professional Accounting / Diploma in Professional Accounting – SCQF Level 8 (Scotland)

2.2.1. Level 2 Certificate in Accounting 603/6338/1 (Certificate in Accounting – SCQF Level 6 (Scotland) R683 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee*	Assessment fee	Total cost of qualification
Introduction to bookkeeping	H/618/3583	ITBK				£61	
Principles of bookkeeping controls	K/618/3584	POBC	Mandatory	Yes	£175	£61	£424
Principles of costing	M/618/3585	PCTN				£61	
The business environment	M/618/3586	BESY				£66	

2.2.2. Level 3 Diploma in Accounting 603/6337/X (Diploma in Accounting – SCQF Level 7 (Scotland) R684 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee*	Assessment fee	Total cost of qualification
Business Awareness	D/618/3579	BAUW				£61	
Financial Accounting: Preparing Financial Statements	R/618/3580	FAPS	Mandatory	Yes	£228	£61	£472
Management Accounting Techniques	D/618/3582	MATS				£61	
Tax Processes for Businesses	Y/618/3581	TPFB				£61	

2.2.3. Level 4 Diploma in Professional Accounting 603/6339/3 (Diploma in Professional Accounting – SCQF Level 8 (Scotland) R684 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee*	Assessment fee	Total cost of qualification
Applied Management Accounting	F/618/3591	AMAC	Mandatory			£64	
Drafting and Interpreting Financial Statements	L/618/3593	DAIF				£64	
Internal Accounting Systems and Controls	R/618/3594	INAC				£64	
Business Tax	Y/618/3595	BNTA	Optional	Yes	£244	£64	£564**
Personal Tax	D/618/3596	PNTA				£64	
Audit and Assurance	H/618/3597	AUDT				£64	
Cash and Financial Management	K/618/3598	CSFT				£64	
Credit and Debt Management	M/618/3599	CRDM				£64	

* Registration fee shown is for the UK only, for International registration fees see page 8 of this document.

**Complete all mandatory units plus any two optional units. Total fee for qualification includes mandatory assessments plus two optional assessments.

2.2.4. Remote invigilation

For remote invigilation assessments there is a standard £37 fee added to the normal assessment charge. We will be making the majority of Qualifications 2022 assessments available via remote invigilation (RI) in a phased rollout from October 2023. You can find out more information on [this dedicated page](#).

2.3. Associated fees – assessment re-sit fees

Assessment re-sit fees

Level 1 short qual unit assessment fee	£37
Level 2 (SCQF Level 6) unit assessment fee	£61
Level 2 (SCQF Level 6) synoptic assessment fee	£66
Level 3 (SCQF Levels 7) unit assessment fee	£61
Level 4 (SCQF Level 8) unit assessment fee	£64

2.4. International registration fees

The fees associated with Qualification 2022 for countries outside of the UK will vary depending on where students are located.

If you live in Bahrain, Botswana, Malaysia, Myanmar or the Seychelles, please contact international@aat.org.uk for more information on fees.

For all other locations outside of the UK, please refer to the Qualifications 2022 UK fees, detailed above.

3. End Point Assessment fees

3.1. Apprenticeship Qualification fees – End Point Assessment

3.1.1. Accounts / Finance Assistant Apprenticeship: Level 2

Registration	EPA assessment*	Total cost of EPA
£25	£500	£525

3.1.2. Assistant Accountant apprenticeship: Level 3

Registration	EPA assessment*	Total cost of EPA
£25	£604	£629

3.1.3. Professional Accounting Technician apprenticeship: Level 4

Registration	EPA assessment*	Total cost of EPA
£25	£803	£828

*EPA assessment cost includes first attempt at each assessment only. The EPA assessment fee is charged upon undertaking the first assessment (whether it be the Synoptic or reflective discussion).

3.2. Associated fees – Assessment re-sit and cancellation fees for End Point Assessments

3.2.1. Assessment resit fees

Assessment re-sit fees

Accounts/ Finance assistant apprenticeship: Level 2 - In-Tray assessment fee	£55
Accounts/ Finance assistant apprenticeship: Level 2 - Reflective discussion fee	£300
Assistant Accountant apprenticeship: Level 3 – Synoptic fee	£58
Assistant Accountant apprenticeship: Level 3 - Reflective discussion fee	£350
Professional Accounting Technician apprenticeship: Level 4 – Synoptic fee	£60
Professional Accounting Technician apprenticeship: Level 4 - Reflective discussion fee	£400

3.2.2. Cancellation fees

Cancellation fees (EPA only)

Reflective late cancellation fee (within 5 days)	£0
Reflective late cancellation fee (within 24 hrs)	£100

3.2.3. Remote invigilation fees

Remote invigilation fees (EPA only)

Level 2 EPA – In-tray assessment (ITAF)	£37
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4. Additional administration fees

Administration fees

Duplicate certificate / transcript	£31
Unit certificate	£31
Assessment enquiry – stage one: basic review	£18
Assessment enquiry – stage one: full review	£38
Assessment appeal – stage two	£128
View further details about enquiries and appeals.	

5. Appendix – Accounting Qualifications 2016 (AQ16) Fees

5.1. AQ16 Transition Fees

AQ16 Qualification	Q2022 equivalent	Registration fee	Transition fee if eligible
AAT Foundation Certificate in Accounting	AAT Level 2 Certificate in Accounting	£175	£50
AAT Advanced Diploma in Accounting	AAT Level 3 Diploma in Accounting	£228	£75
AAT Professional Diploma in Accounting	AAT Level 4 Diploma in Professional Accounting	£244	£100

5.2. Standard qualification fees – short qualifications

Registration and assessment fees for AAT bookkeeping and business skills qualifications.

The tables below provide the registration and assessment fees for the following accounting qualifications:

- Access Award in Bookkeeping
- Access Award in Accounting Software
- Access Award in Business Skills
- Foundation Award in Accounting Software
- Foundation Certificate in Bookkeeping
- Foundation Diploma in Accounting and Business
- Advanced Certificate in Bookkeeping

5.2.1. Level 1 Access Award in Bookkeeping – 603/1308/0

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Access to Bookkeeping	D/615/6138	ATBK1	Mandatory	No	£44	£36	£80

5.2.1. Level 1 Award in Accounting Software – 603/1306/7

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Access to Accounting Software	Y/615/6173	AASW1	Mandatory	No	£44	£36	£80

5.2.1. Level 1 Access Award in Business Skills – 603/1309/2

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Using Numbers in Business	Y/615/6140						
Preparing for Work	H/615/6139	ASBK1	Mandatory	No	£44	£36	£80
Sales and Purchases in Business	D/615/6141						

5.2.1. Level 2 Foundation Award in Accounting Software – 601/8220/9

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Using Accounting Software	K/507/3687	UACS3	Mandatory	No	£53	£51	£104

5.2.1. Level 2 Foundation Certificate in Bookkeeping – 601/822/0

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Bookkeeping Transactions	L/507/3682	BTRN3	Mandatory	Yes	£53	£51	£155

5.2.1. Level 2 Foundation Diploma in Accounting and Business – 601/6553/4

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification	
Bookkeeping Transactions	L/507/3682	BTRN2		Yes		£51		
Bookkeeping Controls	Y/507/3684	BKCL2		Yes		£51		
Elements of Costing	H/507/3686	ELCO2		Yes		£51		
Using Accounting Software	K/507/3687	UACS2		Yes		£51		
Foundation Synoptic assessment	T/615/9854	FSYA2		No		£55		
Business Communications and Personal Skills	D/507/3721		Mandatory		£163		£575	
Developing Lifelong Learning Skills	T/507/3692	BPLS1		No		£51		
Introduction to Business and Company Law	L/507/3696	IBLW1		Yes		£51		
Introduction to Payroll	J/507/3695	INPY1		Yes		£51		
Work Effectively in Finance	K/507/3690	WEFN2	Unit awarded on successful completion of the synoptic assessment.					

5.2.1. Level 3 Advanced Certificate in Bookkeeping – 601/8219/2

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory /Optional	RPL accepted?	Registration fee	Assessment fee	Total cost of qualification
Advanced Bookkeeping	T/507/3725	AVBK2		Yes		£51	
Final Accounts Preparation	F/507/3727	FAPR2	Mandatory	Yes	£53	£51	£206
Indirect Tax	L/507/3729	IDRX2		Yes		£51	

5.3. Standard qualification fees – accounting qualifications

Assessment fees for AAT Accounting Qualifications 2016 (AQ16)

The tables below provide the registration and assessment fees for the following accounting qualifications:

- Foundation Certificate in Accounting
- Advanced Diploma in Accounting
- Professional Diploma in Accounting

5.3.1. Level 2 Foundation Certificate in Accounting 601/6552/2

(Foundation Certificate in Accounting – SCQF Level 5 (Scotland) R484 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory/O ptional	RPL accepted?	Assessment fee	Total cost of qualification	
Bookkeeping Transactions	L/507/3682	BTRN14		Yes	£51		
Bookkeeping Controls	Y/507/3684	BKCL1		Yes	£51		
Elements of Costing	H/507/3686	ELCO1	Mandatory	Yes	£51		
Using Accounting Software	K/507/3687	UACS1		Yes	£51	£259	
Foundation Synoptic assessment	T/615/9854	FSYA1		No	£55		
Work Effectively in Finance	K/507/3690	WEFN2	Unit awarded on successful completion of the synoptic assessment.				

5.3.2. Level 3 Advanced Diploma in Accounting 601/6554/6

(Advanced Diploma in Accounting – SCQF Level 6 (Scotland) R485 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory/O ptional	RPL accepted?	Assessment fee	Total cost of qualification
Advanced Bookkeeping	T/507/3725	AVBK1		Yes	£51	
Final Accounts Preparation	F/507/3727	FAPR1		Yes	£51	
Management Accounting: Costing	J/507/3728	MMAC1	Mandatory	Yes	£51	
Indirect Tax	L/507/3729	IDRX1		Yes	£51	
Advanced Diploma Synoptic assessment	M/615/9853	AVSY1		No	£57	£261
Ethics for Accountants	F/507/3730	ETFA1	Unit awarded on successful completion of the synoptic assessment.			
Spreadsheets for Accounting	L/507/3732	SPSH1	Unit awarded on successful completion of the synoptic assessment.			

5.3.1. Level 4 Professional Diploma in Accounting 601/6551/0

(Professional Diploma in Accounting – SCQF Level 8 (Scotland) R486 04)

Units within qualification	Ofqual unit number	AAT Unit code	Mandatory/O ptional	RPL accepted?	Assessment fee	Total cost of qualification
Financial Statements of Limited Companies	L/507/3746	FSLC1		Yes	£51	
Management Accounting: Budgeting	R/507/3747	MABU1		Yes	£51	
Management Accounting: Decision and Control	D/507/3749	MDCL1	Mandatory	Yes	£51	
Professional Diploma Synoptic assessment	K615/9852	PDSY1		No	£59	£314*
Accounting Systems and Controls	R/507/3750	ASYC1	Unit awarded on successful completion of the synoptic assessment.			
Business Tax	Y/507/3751	BSTX1		Yes	£51	
Personal Tax	H/507/3753	PLTX1	Optional	Yes	£51	

Credit Management	K/507/3754	CDMT1	Yes	£51
External Auditing	M/507/3755	ETAU1	Yes	£51
Cash and Treasury Management	T/507/3756	CTRM1	Yes	£51

*Complete all mandatory units plus any two optional units. Total fee for qualification includes mandatory assessments plus two option assessments.

5.4. AQ2016 Remote Invigilation Assessment fees

For remote invigilated assessments there is a standard £37 fee added to the normal assessment charge. The table below provides the total assessment fee charged by AAT for each AQ2016 assessment which is available through RI.

Level	Assessment	Assessment fee
Access – Level 1	Access to Bookkeeping (ATBK)	£73
Access – Level 1	Access to Business Skills (ABSK)	£73
Foundation – Level 2/SCQF Level 6 in Scotland	Bookkeeping Transactions (BTRN)	£88
Foundation – Level 2/SCQF Level 6 in Scotland	Bookkeeping Controls (BKCL)	£88
Foundation – Level 2/SCQF Level 6 in Scotland	Elements of Costing (ELCO)	£88
Foundation – Level 2/SCQF Level 6 in Scotland	Foundation Synoptic (FSYA)	£92
Advanced – Level 3/SCQF Level 7 in Scotland	Advanced Bookkeeping (AVBK)	£88
Advanced – Level 3/SCQF Level 7 in Scotland	Final Accounts Preparation (FAPR)	£88
Advanced – Level 3/SCQF Level 7 in Scotland	Indirect Tax (IDRX)	£88
Advanced – Level 3/SCQF Level 7 in Scotland	Management Accounting: Costing (MMAC)	£88

5.5. Associated fees – Assessment re-sit fees for Accounting Qualifications 2016 (AQ16)

Assessment re-sit fees

Access unit assessment fee	£36
Foundation unit assessment fee	£51
Foundation synoptic assessment fee	£55
Advanced unit assessment fee	£51

Advanced synoptic assessment fee	£57
Professional unit assessment fee	£51
Professional synoptic assessment fee	£59