



2021 AAT training provider, student and qualification fees

Fees applicable from 01 January 2021



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AAT Training provider fees

Training provider approval fees	UK	International
Applicable to all qualifications	£605.00	£320.00
Additional site fee (one-off application fee per additional site)	£224.00	
Annual fee	UK	International
Training provider annual fee	£700.00	£560.00
Other fees		
Training provider appeal against removal of centre approval status	£765.00	
Training provider appeal against External Quality Assurer (EQA) decision	£445.00	
Additional training provider support visit	£185.00	

Standard Qualification fees – Short qualifications

The AAT short qualifications include:

- Access Award in Bookkeeping
- Access Award in Accounting Software
- Access Award in Business Skills
- Foundation Award in Accounting Software
- Foundation Certificate in Bookkeeping
- Foundation Diploma in Accounting and Business
- Advanced Certificate in Bookkeeping

Registration and assessment fees for short qualifications

Please note: Registration for each short qualification is for a duration of 12 months. The total cost shown for each short qualification assumes that students will complete the qualification within 12 months of registration.)

Access Award in Bookkeeping – Qualification accreditation Number: 603/1308/0			Operational start date: 1 January 2018					
			Last registration date: TBC Last assessment date: TBC					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fee	Total cost of qualification
Access to bookkeeping	D/615/6138	ATBK1	Mandatory	No	CBA	£41	£33.00	£74.00

Access Award in Accounting Software - QAN: 603/1306/7			Operational start date: 1 January 2018					
			Last registration date: TBC Last assessment date: TBC					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fee	Total cost of qualification
Access to accounting software	Y/615/6137	AASW1	Mandatory	No	CBA	£41	£33.00	£74.00

Access Award in Business Skills - QAN: 603/1309/2			Operational start date: 1 January 2018					
			Last registration date: TBC Last assessment date: TBC					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fee	Total cost of or qualification
Using numbers in business	Y/615/6140	ASBK1	All units are mandatory	No	CBA	£41	£33.00	£74.00
Preparing for work	H/615/6139							
Sales and purchases in business	D/615/6141							

AAT Foundation Award in Accounting Software - Level 2 - QAN: 601/8220/9			Operational start date: 1 September 2016					
			Last registration date: 31 January 2022 Last assessment date: 28 February 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fee	Total cost of qualification
Using Accounting Software	K/507/3687	UACS3	Mandatory	No	CBA	£49	£47.00	£96.00

AAT Foundation Certificate in Bookkeeping - Level 2 - QAN: 601/8221/0			Operational start date: 1 September 2016					
			Last registration date: 31 January 2022 Last assessment date: 28 February 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fees	Total cost of qualification
Bookkeeping Transactions	L/507/3682	BTRN3	Both units are mandatory	Yes	CBA	£49.00	£47.00	£143.00
Bookkeeping Controls	Y/507/3684	BKCL3		Yes			£47.00	

AAT Foundation Diploma in Accounting and Business – Level 2 - QAN: 601/6553/4			Operational start date: 1 September 2016					
			Last registration date: 31 January 2022 Last assessment date: 28 February 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee for 1 year	Assessment fees	Total cost of qualification
Bookkeeping Transactions	L/507/3682	BTRN2	All units are mandatory	Yes	CBA	£149.00	£47.00	£528.00
Bookkeeping Controls	Y/507/3684	BKCL2		Yes			£47.00	
Elements of Costing	H/507/3686	ELCO2		Yes			£47.00	
Using Accounting Software	K/507/3687	UACS2		Yes			£47.00	
Foundation Synoptic assessment	T/615/9854	FSYA2		No			£50.00	
Business Communications and Personal Skills	D/507/3721	BPLS1		No			£47.00	
Developing Lifelong Learning Skills	T/507/3692			£47.00				
Introduction to Business and Company Law	L/507/3696	IBLW1		Yes			£47.00	
Introduction to Payroll	J/507/3695	INPY1		Yes			£47.00	
Work Effectively in Finance	K/507/3690	WEFN2	Unit awarded on successful completion of the synoptic assessment					

AAT Advanced Certificate in Bookkeeping - Level 3 - QAN: 601/8219/2				Operational start date: 1 September 2016				
				Last registration date: 31 January 2022 Last assessment date: 28 February 2023				
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Registration fee for 1 year	Assessment method	Assessment fees	Total cost of qualification
Advanced Bookkeeping	T/507/3725	AVBK2	All units are mandatory	Yes	£49.00	CBA	£47.00	£190.00
Final Accounts Preparation	F/507/3727	FAPR2		Yes			£47.00	
Indirect Tax	L/507/3729	IDRX2		Yes			£47.00	

Standard Qualification fees – Accounting Qualifications

Assessment fees

The tables below provide the assessments fees for the following Accounting Qualifications:

- Foundation Certificate in Accounting
- Advanced Diploma in Accounting
- Professional Diploma in Accounting

To study an AAT Accounting qualification, you will be required to become a student member of AAT.

[A full list of student membership fees can be found below.](#)

AAT Foundation Certificate in Accounting - Level 2 - QAN: 601/6552/2				Operational start date: 1 September 2016				
AAT Foundation Certificate in Accounting at SCQF Level 5 - SCQN: R484 04				Last registration date: 31 January 2022 Last assessment date: 28 February 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments
Bookkeeping Transactions	L/507/3682	UH93 04	BTRN1	All units are mandatory	Yes	CBA	£47.00	£238.00
Bookkeeping Controls	Y/507/3684	UH94 04	BKCL1		Yes		£47.00	
Elements of Costing	H/507/3686	UH95 04	ELCO1		Yes		£47.00	
Using Accounting Software	K/507/3687	UH96 04	UACS1		Yes		£47.00	
Foundation Synoptic assessment	T/615/9854		FSYA1		No		£50.00	
Work Effectively in Finance	K/507/3690	UH97 04	WEFN1	Unit awarded on successful completion of the synoptic assessment				

AAT Advanced Diploma in Accounting - Level 3 - QAN: 601/6554/6				Operational start date: 1 September 2016				
AAT Advanced Diploma in Accounting at SCQF Level 6 – SCQN: R485 04				Last registration date: 31 January 2022 Last assessment date: 28 February 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments
Advanced Bookkeeping	T/507/3725	UH98 04	AVBK1	All units are mandatory	Yes	CBA	£47.00	£241.00
Final Accounts Preparation	F/507/3727	UH99 04	FAPR1		Yes		£47.00	
Management Accounting: Costing	J/507/3728	UJ01 04	MMAC1		Yes		£47.00	
Indirect Tax	L/507/3729	UJ02 04	IDRX1		Yes		£47.00	
Advanced Diploma Synoptic assessment	M/615/9853		AVSY1		No		£53.00	
Ethics for Accountants	F/507/3730	UJ03 04	ETFA1	Unit awarded on successful completion of the synoptic assessment				
Spreadsheets for Accounting	L/507/3732	UJ04 04	SPSH1	Unit awarded on successful completion of the synoptic assessment				

AAT Professional Diploma in Accounting - Level 4 - QAN: 601/6551/0					Operational start date: 1 September 2016				
AAT Professional Diploma in Accounting at SCQF Level 8 – SCQN: R486 04					Last registration date: 31 January 2022 Last assessment date: 28 February 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments	
Financial Statements of Limited Companies	L/507/3746	UJ07 04	FSLC1	Mandatory	Yes	CBA	£47.00	£289.00*	
Management Accounting: Budgeting	R/507/3747	UJ05 04	MABU1	Mandatory	Yes		£47.00		
Management Accounting: Decision and Control	D/507/3749	UJ06 04	MDCL1	Mandatory	Yes		£47.00		
Professional Diploma Synoptic assessment	K/615/9852		PDSY1	Mandatory	No		£54.00		
Accounting Systems and Controls	R/507/3750	UJ08 04	ASYC1	Unit awarded on successful completion of the synoptic assessment					
Business Tax	Y/507/3751	UJ10 04	BSTX1	Optional	Yes	CBA	£47.00		
Personal Tax	H/507/3753	UJ13 04	PLTX1	Optional	Yes		£47.00		
Credit Management	K/507/3754	UJ11 04	CDMT1	Optional	Yes		£47.00		
External Auditing	M/507/3755	UJ12 04	ETAU1	Optional	Yes		£47.00		
Cash and Treasury Management	T/507/3756	UJ07 04	CTRM1	Optional	Yes		£47.00		

* Complete all mandatory units plus any two optional units. Total fee for qualification includes mandatory assessments plus two optional assessments.

Remote Invigilation – Assessment fees

From May 24th 2021 we will be introducing Remotely Invigilated (RI) assessments in a phased roll out. There will be a standard £35 fee added to the normal assessment charge. The table below provides the total assessment fee charged by AAT for each assessment which will be available through RI.

Level	Assessment	Date available for RI	Cost
Access – Level 1	Access to Bookkeeping (ATBK)	24 May 2021	£68
Access – Level 1	Access to Business Skills (ABSK)	24 May 2021	£68
Foundation – Level 2	Bookkeeping Transactions (BTRN)	24 May 2021	£82
Foundation – Level 2	Bookkeeping Controls (BKCL)	24 May 2021	£82
Foundation – Level 2	Foundation Synoptic (FSYA)	24 May 2021	£85
Advanced – Level 3	Management Accounting: Costing (MMAC)	24 May 2021	£82
Level 2 EPA	In tray assessment (ITAF)	24 May 2021	£35 – additional RI charge, for first attempt £85 – for re-sits of the ITAF
Advanced – Level 3	Advanced Bookkeeping (AVBK)	June 2021	£82
Advanced – Level 3	Final Accounts Preparation (FAPR)	June 2021	£82
Advanced – Level 3	Indirect Tax (IDRX)	June 2021	£82
Foundation – Level 2	Elements of Costing (ELCO)	July 2021	£82

Standard Qualification Fees – Apprenticeship – End Point Assessments

Accounts/ Finance assistant apprenticeship: Level 2		
Registration	EPA assessment*	Total cost of EPA
£25.00	£475.00	£500.00

Assistant Accountant apprenticeship: Level 3		
Registration	EPA assessment*	Total cost of EPA
£25.00	£578.00	£603.00

Professional Accounting Technician apprenticeship: Level 4		
Registration	EPA assessment*	Total cost of EPA
£25.00	£779.00	£804.00

*EPA assessment cost includes first attempt at each assessment only. The EPA assessment fee is charged upon undertaking the first assessment (whether it be the Synoptic or reflective discussion).

Standard qualification fees – Other qualifications

Advanced Award in GCC Value Added Tax	
<i>This qualification is only available In GCC member states and only training providers can register students onto a GCC VAT qualification.</i>	
Qualification fee (includes first attempt at each assessment)	£250

Associated Student fees – Accounting Qualifications

The table below includes the following fees for the Accounting Qualifications:

Student admission fee

Student reinstatement fee

Student annual membership fee

Accounting Qualifications:		
Foundation Certificate in Accounting Advanced Diploma in Accounting Professional Diploma in Accounting		
Student admission fee (one-off fee)	£49.00	
Student reinstatement fee (if membership expires)	£36.00	
Student annual membership fee (12 month membership fee)		
<i>Students paying an annual membership can study one or more of the following Accounting Qualifications:</i>		
Foundation Certificate in Accounting	£101.00 (UK)	£91.00 (International)
Advanced Certificate in Accounting		
Professional Diploma in Accounting		

Associated fees – Assessment re-sit fees for all AAT Qualifications

Assessment resit fees

Assessment re-sit fees	
Access unit assessment fee	£33.00
Foundation unit assessment fee	£47.00
Foundation synoptic assessment fee	£50.00
Advanced unit assessment fee	£47.00
Advanced synoptic assessment fee	£53.00
Professional unit assessment fee	£47.00
Professional synoptic assessment fee	£54.00
Accounts/ Finance assistant apprenticeship: Level 2 - In-Tray assessment fee	£50.00
Accounts/ Finance assistant apprenticeship: Level 2 - Reflective discussion fee	£450.00
Assistant Accountant apprenticeship: Level 3 – Synoptic fee	£53.00
Assistant Accountant apprenticeship: Level 3 - Reflective discussion fee	£550.00
Professional Accounting Technician apprenticeship: Level 4 – Synoptic fee	£54.00
Professional Accounting Technician apprenticeship: Level 4 - Reflective discussion fee	£750.00
Advanced Award in GCC Value Added Tax – Computer based assessment fee	£46.00
Advanced Award in GCC Value Added Tax – Internal assignment fee	£52.00

Administration fees

Cancellation fees (EPAs only)

Cancellation fees (EPAs only)	
Reflective late cancellation fee (within 5 days)	£50.00
Reflective late cancellation fee (within 24 hrs)	£100.00

Other administration fees

Other administration fees	
Duplicate certificate / transcript	£30.00
Unit certificate	£30.00
Assessment enquiry – stage one: basic review	£16.00
Assessment enquiry – stage one: full review	£36.00
Assessment appeal – stage two	£127.00
View further details about enquiries and appeals	