

Jodene Murphy  
Qualifications Development Manager  
Association of Accounting Technicians  
140 Aldersgate Street  
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**Private and Confidential**

28 October, 2016

Our Ref: MJS/KA

Dear Jodene

**Letter of support: Recognition of high quality technical qualifications for school and college performance tables**

We are a firm of Chartered Accountants in East Kent with sixteen employees. Established over 20 years ago, we have grown our business taking more clients and staff over that time.

We currently have one AAT student and several AAT members. The AAT provides a valuable qualification that we look for when recruiting and training staff.

As an employer operating within the Business, Administration, Finance and Law sectors, we confirm our support for the four Association of Accounting Technicians (AAT) qualifications listed in the table below that will be submitted to Ofqual for accreditation during 2015. We have reviewed the qualifications and we confirm that these qualifications, in our opinion, meet the skills needs of the industry.

Qualification Title	AAT submission to Ofqual	First teaching from:
AAT Foundation Certificate in Accounting (Level 2)	June 2015	1 September 2016
AAT Foundation Diploma in Accounting and Business (Level 2)	June 2015	1 September 2016
AAT Advanced Diploma in Accounting (Level 3)	June 2015	1 September 2016
AAT Professional Diploma in Accounting (Level 4)	June 2015	1 September 2016

We believe that these AAT qualifications will provide learners, including 16-19 year olds with the required knowledge, skills and competencies required to progress to higher education and/or advanced/higher apprenticeships. These qualifications also provide the skills expected of new workforce entrants within this sector and specifically in the following occupational areas:

- |   |   |
|---|---|
| <input type="checkbox"/> Accountant                               | <input type="checkbox"/> Credit Controller            |
| <input type="checkbox"/> Accounting Assistant                     | <input type="checkbox"/> Finance Assistant            |
| <input type="checkbox"/> Accounting Clerk                         | <input type="checkbox"/> Fixed Asset Accountant       |
| <input type="checkbox"/> Accounting Manager                       | <input type="checkbox"/> Government Accounting        |
| <input type="checkbox"/> Accounts Payable and Expenses Supervisor | <input type="checkbox"/> Indirect Tax Manager         |
|   | <input type="checkbox"/> Payments and Billing Manager |

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- |   |  |
|---|--|
| <input type="checkbox"/> Accounts Payable Clerk         | <input type="checkbox"/> Payroll Clerk                   |
| <input type="checkbox"/> Accounts Receivable Clerk      | <input type="checkbox"/> Payroll Manager                 |
| <input type="checkbox"/> Assistant Financial Accountant | <input type="checkbox"/> Senior Bookkeeper               |
| <input type="checkbox"/> Bookkeeping                    | <input type="checkbox"/> Senior Finance Officer          |
| <input type="checkbox"/> Budget Analyst                 | <input type="checkbox"/> Senior Fund Accountant          |
| <input type="checkbox"/> Certified Internal Auditor     | <input type="checkbox"/> Senior Insolvency Administrator |
| <input type="checkbox"/> Chief Financial Officer - CFO  | <input type="checkbox"/> Staff Accountant                |
| <input type="checkbox"/> Commercial Analyst             | <input type="checkbox"/> Tax Accountant                  |
| <input type="checkbox"/> Comptroller/Controller         | <input type="checkbox"/> Tax Supervisor                  |
| <input type="checkbox"/> Cost Accountant                | <input type="checkbox"/> VAT Accountant                  |

We have confidence that these AAT qualifications contain the appropriate sector requirements of knowledge and competencies as AAT qualifications are mapped to the Financial Skills Partnerships (FSP) National Occupational standards (NOS) for Accountancy and Finance. The NOS are developed in collaboration with employers and professional bodies such as ourselves, so as to ensure the content remains current, applicable and transferable.

We are happy for our support of these qualifications to be published on AAT's website so that learners can see for themselves which qualifications are recognised by industry as fit for purpose.

Yours sincerely



Mike Sole FMAAT  
Director