



**The Association of
Accounting Technicians**

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AAT Endorsement

Letter of support for the AAT Foundation Diploma in Accounting and Business - Level 2 (601/6553/4) Technical Certificate

Qualification Title	Qualification Number	Awarding Organisation	First teaching from:
AAT Foundation Diploma in Accounting and Business - Level 2	601/6553/4	AAT	1 September 2016

To whom it may concern

AAT, the Association of Accounting Technicians, is the UK's leading qualification and membership body for vocational accountants. AAT is the only accountancy body focussed on technician level skills that is a full member of IFAC (the International Federation of Accountants). We work across the globe with around 130,000 members in more than 90 countries. Our members are represented at every level of the finance and accounting world, including students, people already working in accountancy and self-employed business owners. AAT members are ambitious, focused accounting professionals, many occupying senior, well- rewarded positions with thousands of employers - from blue-chip corporate giants to public sector institutions.

AAT (Professional) has reviewed the AAT Foundation Diploma in Accounting and Business Level 2 qualification and we confirm that the qualifications listed meet the skills needs of the industry. The purpose of this qualification is to provide students with the specialist knowledge and skills required for progressing either to employment in an accounting or finance role or to enable progression onto further study in accountancy and finance.

This qualification comprises nine units of study: Bookkeeping Transactions, Bookkeeping Controls, Elements of Costing, Using Accounting Software, Work Effectively in Finance, Business Communications and Personal Skills, Developing Lifelong Learning Skills, Introduction to Business and Company Law and Introduction to Payroll.

We value this qualification because it provides learners, including 16-19 year olds with the required knowledge, skills and competencies expected of new workforce entrants. The finance, accountancy, business and communications skills developed in the Foundation Diploma in Accounting and Business qualification can lead to employment as an:

- accounts administrator
- accounts assistant
- accounts payable clerk
- purchase/sales ledger clerk
- trainee accounting technician
- trainee finance assistant
- payroll clerk.

We have confidence that this AAT qualification contains the appropriate sector requirements of knowledge and competencies as AAT qualifications are mapped to the National Occupational standards (NOS) for Accountancy and Finance which ensures that the content remains current, applicable and transferable.

We are happy for our support of this qualification to be published on AAT's website so that learners can see for themselves which qualifications are recognised by industry as fit for purpose.

Yours sincerely



Adam Harper
Director of Strategy and Professional
Standards, Executive Team