



Stapletons
chartered accountants

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4 Market Street
Cridton
Devon EX17 2AJ

Tel 01363 773191
Fax 01363 772195

C P Bird FCA
Mrs H M Geatches FMAAT ATT

www.stapletonsaccountants.co.uk

Letter of support for the AAT Foundation Diploma in Accounting and Business - Level 2 (601/6553/4) Technical Certificate

Qualification Title	Qualification Number	Awarding Organisation	First teaching from:
AAT Foundation Diploma in Accounting and Business - Level 2	601/6553/4	AAT	1 September 2016

To whom it may concern

Our company is a firm of Chartered Accountants based in Mid Devon. Our practice has been established for over 30 years. The practice consists of 2 partners and 8 staff.

As an employer operating within the Business, Administration, Finance and Law sectors, we confirm our support for the AAT Foundation Diploma in Accounting and Business - Level 2 Technical Certificate qualification.

The purpose of this qualification is to ensure students are well-prepared to progress into a business, finance or professional accountancy career or further education. We have reviewed the qualification and can confirm that it meets the skills needs of the industry. This qualification comprises of nine units of study: Bookkeeping Transactions, Bookkeeping Controls, Elements of Costing, Using Accounting Software, Work Effectively in Finance, Business Communications and Personal Skills, Developing Lifelong Learning Skills, Introduction to Business and Company Law and Introduction to Payroll.

We value this qualification because it provides learners, including 16-19 year olds with the required knowledge, skills and competencies expected of new workforce entrants. This qualification would give students an advantage when applying for related jobs or apprenticeship opportunities in this sector or if wanting to progress to further education. The finance, accountancy, business and communications skills developed in the AAT Foundation Diploma in Accounting and Business can lead to employment as an:

- accounts administrator
- accounts assistant
- accounts payable clerk
- purchase/sales ledger clerk
- trainee accounting technician
- trainee finance assistant
- payroll clerk.

We have confidence that this AAT qualification contains the appropriate sector requirements of knowledge and competencies as AAT qualifications are mapped to the National Occupational standards (NOS) for Accountancy and Finance which ensures that the content remains current, applicable and transferable.

We are happy for our support of this qualification to be published on AAT's website so that learners can see for themselves which qualifications are recognised by industry as fit for purpose.

Yours sincerely

HELEN GEATCHES
PARTNER