AAT SecureClient installation and testing guide

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Please note that screenshots may differ slightly in graphical style from those in your system. This is because graphics have been customised for the client by BTL. The layout and functionality of the screens in this document will be consistent with your system.
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AAT SecureClient installation guide for Central (Online delivery)

Note

This guide will give you the information you need to install and test the SecureClient on computers at your centre. This guide contains all the core information on installing the SecureClient, as you’ll need to do this on each computer that students will be taking assessments on. This guide will explain how to check SecureClient is working and communicating with the SecureAssess system properly.

You should familiarise yourself with the information in this guide before installing the SecureClient.

Centre Support team contact details

If you need any help with installation or have any queries, please contact the AAT Centre Support team.

Phone: +44 (0)20 3735 2443

Email: centre.support@aat.org.uk
SecureClient minimum requirements

The minimum requirements for running an assessment through SecureClient are as follows:

<table>
<thead>
<tr>
<th>Hardware – these are minimum requirements</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Processor speed</strong></td>
<td>2.33GHz Single core CPU or 1.2GHz Dual core CPU</td>
</tr>
<tr>
<td><strong>Memory (RAM)</strong></td>
<td>1GB</td>
</tr>
<tr>
<td><strong>Hard Disk space</strong></td>
<td>1GB free space</td>
</tr>
<tr>
<td><strong>Video</strong></td>
<td>Screen resolution of 1024x768</td>
</tr>
<tr>
<td></td>
<td>Graphics card with at least 128MB of memory</td>
</tr>
<tr>
<td><strong>Peripherals</strong></td>
<td>Two button mouse</td>
</tr>
<tr>
<td></td>
<td>Keyboard</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Software – these are supported platforms</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating system</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Please note: Windows XP is no longer supported as it is no longer supported by Microsoft</strong></td>
</tr>
<tr>
<td><strong>.NET</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Internet browser</strong></td>
</tr>
<tr>
<td><strong>Adobe Reader</strong></td>
</tr>
<tr>
<td><strong>Adobe Flash Player</strong></td>
</tr>
<tr>
<td><strong>Bandwidth</strong></td>
</tr>
</tbody>
</table>

For the best candidate experience, a monitor with a 17” visible area or larger is strongly recommended.

On launching SecureClient a diagnostic tool will start, if the machine does not meet certain criteria (as listed above) you will be informed.
SecureClient installation

Step 1:

Navigate to the SecureClient web address below.

https://aat.secureassess.co.uk/secureassess/secureclientinstaller.msi

Once on that page, click on ‘Click here to download the SecureClient Installer’

This dialogue box will appear and you will need to select ‘Save File’. The file will then start to download to your computer.

Once the download has completed the above warning will be presented, asking whether you want to Run or Cancel the process. Click on the Run button.

Progress bars will be displayed whilst the installer downloads.

Step 2:

A security warning will then pop up. It will say that the publisher could not be verified.

This is a routine security step to prevent unwanted software installing itself, by requiring confirmation from the computer’s owner.

Click on the Yes button.
Step 3:
You will now see the SecureClient Installation Wizard.

Step 4:
You will now be offered the option to change the destination of where SecureClient will be installed.

Click **Next** to continue.
Step 5:
The final screen confirms that the installation has been completed and was successful.

Click **Finish** to close the wizard.
SecureClient installation test

To confirm that SecureClient has been correctly installed on your system and that candidates will not experience any disruption, please follow these steps to test the system on every machine the software has been installed on.

Assessment staff/invigilators should be fully familiar with the SecureAssess centre user guide before delivering a live assessment session. IT staff performing system tests can follow the steps on the following two pages.

Step 1:

Log in with your username and password to the central SecureAssess website via the following web address: https://aat.secureassess.co.uk/

Step 2:

Click on the Assessment Schedules tab.

Step 3:

Click on the Create Assessment button at the bottom of the screen to pop up the Schedule Assessment Wizard.

Step 4:

At Select Centre, click on your centre which will highlight the record and make available the Next button.
You can now click Next.

**Step 5:**

At Select Qualification and Assessment, click to highlight a qualification, which then brings the assessments box live, and then select a **Sample** assessment.

![Select Qualification and Assessment](image)

Click Next.

**Step 6:**

At Set Date click **Next** again without departing from the default ‘same day’ exam or limiting the times.

![Set Date](image)

**Step 7:**

At Select Candidates tick the box on the line of the student you wish to select and then click **Next**.

![Select Candidates](image)
Assessments offered as Sample allow unlimited repeat scheduling.

**Step 8:**
At the Delivery and Review stages click Next without altering the default settings.

Finally, click on Finish to exit the wizard.

**Step 9:**
Click on the Invigilation tab.

On this page you will be able to get the keycode for the sample assessment(s) that you have scheduled. Keep this page open as you may need to refer to it during the next stages.

**Step 10:**
Take a note of the keycodes for the assessments just scheduled either by using the Print Invigilation Pack wizard or directly off the screen.

**Step 11:**
Launch SecureClient on the computer the software has been installed on and then enter the keycode.

Confirm that you agree to the terms and conditions, then click on the Confirm button, and then on Start Assessment.

Answer a selection of questions in the assessment.

Please spend at least a couple of minutes within the Assessment and navigate through several questions, to confirm the stability of all communications etc.

Click on Finish and confirm your decision.

**Step 12:**
On the invigilation screen, the sample assessment will be shown as ‘Finished’ ✔.

**Step 13:**
Finally, click on the Results tab. The candidate’s result should also be listed there.

**Step 14:**
Repeat steps 11 to 13 for each candidate computer that you have installed SecureClient on.
SecureClient, proxy servers and firewalls

Proxy servers and firewalls may need to be configured to allow access to the SecureAssess Central server. Please ensure you add SecureAssess (https://aat.secureassess.co.uk/) as an exception to your proxy server(s). Proxies should also be configured to allow ASMX, ASPX, and ZIP file types.

This SecureAssess URL (https://aat.secureassess.co.uk/) should also be added to the safe list of any firewalls.

Firewalls should allow access to the SecureAssess central server on port 443
You may have to contact your managed service provider to do this.

The importance of testing the software

It is essential that you test the SecureClient on every machine after installation and after software updates. This will help to identify and resolve any issues before your students take their assessments.

SecureClient version

Please check that your centre has the most up to date version of SecureClient (details of which can be found on the SecureAssess home page). You can check the version of SecureClient you have installed by launching SecureClient and then clicking the Surpass logo in the bottom left-hand corner of the window (indicated by the red box below). This will display the version number.

If you are running an earlier version, close and re-launch SecureClient. Re-launching SecureClient will force it to check for updates. Please check the version number again and contact Centre Support if it still has not updated.