



2022/2023 AAT training provider, student, EPA, and qualification fees

Fees applicable from 01 September 2022



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AAT Training provider fees

Training provider approval fees	UK	International
Applicable to all qualifications	£651.00	£347.00
Additional site fee (one-off application fee per additional site)	£242.00	
Annual fee	UK	International
Training provider annual fee	£756.00	£605.00
Other fees		
Training provider appeal against removal of centre approval status	£780.00	
Training provider appeal against External Quality Assurer (EQA) decision	£455.00	
Additional training provider support visit	£200.00	

Standard qualification fees – bookkeeping and business skills qualifications (Qualifications 2022)

Registration and assessment fees for AAT bookkeeping and business skills qualifications (Qualifications 2022)

The tables below provide the registration and assessment fees for the following bookkeeping and business skills qualifications:

- Level 1 Award in Bookkeeping
- Level 1 Award in Business Skills
- Level 2 Certificate in Bookkeeping
- Level 3 Certificate in Bookkeeping

Level 1 Award in Bookkeeping – QAN: 610/0818/7			Operational start date: 1 September 2022					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Bookkeeping fundamentals	F/650/2401	BKFN1	Mandatory	No	CBA	£44	£36	£80

Level 1 Award in Business Skills – QAN: 610/0819/9			Operational start date: 1 September 2022					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Working in the business environment (WIBE1)	H/650/2402	BUSK1	Mandatory	No	CBA	£44	£36	£80
Using numbers in business (UNIB1)	J/650/2403							

Level 2 Certificate in Bookkeeping – QAN: 603/6343/5			Operational start date: 1 February 2022					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Introduction to bookkeeping	H/618/3583	ITBK	Both units are mandatory	No	CBA	£65	£60	£185
Principles of bookkeeping controls	K/618/3584	POBC					£60	
Level 3 Certificate in Bookkeeping – QAN: 603/6344/7			Operational start date: 1 February 2022					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Financial Accounting: Preparing Financial Statements	R/618/3580	FAPS	Both units are mandatory	No	CBA	£90	£60	£210
Tax Processes for Businesses	Y/618/3581	TPFB					£60	

Standard qualification fees – accounting qualifications (Qualifications 2022)

Registration and assessment fees for AAT accounting qualifications (Qualifications 2022)

The tables below provide the registration and assessment fees for the following accounting qualifications:

- Level 2 Certificate in Accounting/Certificate in Accounting – SCQF Level 6 (Scotland)
- Level 3 Diploma in Accounting/Diploma in Accounting – SCQF Level 7 (Scotland)
- Level 4 Diploma in Professional Accounting/Diploma in Professional Accounting – SCQF Level 8 (Scotland)

Level 2 Certificate in Accounting – QAN: 603/6338/1			Operational start date: 1 February 2022					
Certificate in Accounting – SCQF Level 6 (Scotland) Qual code: R683 04								
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Introduction to bookkeeping	H/618/3583	ITBK	All units are mandatory	Yes	CBA	£172*	£60	£417
Principles of bookkeeping controls	K/618/3584	POBC		Yes	CBA		£60	
Principles of costing	M/618/3585	PCTN		Yes	CBA		£60	
The business environment	M/618/3586	BESY		No	CBA		£65	
*Registration fee shown is for UK, for International registration fees see page 10 of the document								

Level 3 Diploma in Accounting – QAN: 603/6337/X			Operational start date: 1 September 2022					
Diploma in Accounting – SCQF Level 7 (Scotland) Qual code: R684 04								
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Business Awareness	D/618/3579	BUAW	All units are mandatory	Yes	CBA	£225*	£60	£465
Financial Accounting: Preparing Financial Statements	R/618/3580	FAPS		Yes	CBA		£60	
Management Accounting Techniques	D/618/3582	MATS		Yes	CBA		£60	
Tax Processes for Businesses	Y/618/3581	TPFB		Yes	CBA		£60	
*Registration fee shown is for UK, for International registration fees see page 10 of the document								

Level 4 Diploma in Professional Accounting – QAN: 603/6339/3			Operational start date: 1 September 2022					
Diploma in Professional Accounting – SCQF Level 8 (Scotland) – Qual code: R684 04								
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Applied Management Accounting	F/618/3591	AMAC	Mandatory	Yes	CBA	£240*	£63	£555**
Drafting and Interpreting Financial Statements	L/618/3593	DAIF	Mandatory	Yes	CBA		£63	
Internal Accounting Systems and Controls	R/618/3594	INAC	Mandatory	Yes	CBA		£63	
Business Tax	Y/618/3595	BNTA	Optional	Yes	CBA		£63	
Personal Tax	D/618/3596	PNTA	Optional	Yes	CBA		£63	
Audit and Assurance	H/618/3597	AUDT	Optional	Yes	CBA		£63	
Cash and Financial Management	K/618/3598	CSFT	Optional	Yes	CBA		£63	
Credit and Debt Management	M/618/3599	CRDM	Optional	Yes	CBA		£63	
<p>* Registration fee shown is for UK only, for International registration fees see page 10 of the document</p> <p>** Complete all mandatory units plus any two optional units. Total fee for qualification includes mandatory assessments plus two optional assessments.</p>								

Remote Invigilation

For remote invigilated assessments there is a standard £37 fee added to the normal assessment charge. We will be making the majority of Qualifications 2022 assessments available via remote invigilation (RI) in a phased rollout from September 2023. You can find more information on this on our [dedicated page](#).

Associated fees – Assessment re-sit fees for Qualifications 2022

Assessment resit fees

Assessment re-sit fees	
Level 1 unit assessment fee	£36
Level 2 (SCQF Level 6) unit assessment fee	£60
Level 2 (SCQF Level 6) synoptic assessment fee	£65
Level 3 (SCQF Level 7) unit assessment fee	£60
Level 4 (SCQF Level 8) unit assessment fee	£63

Registration & transitional fees for Accounting Qualifications 2016 to Qualifications 2022

We're moving to a new fee structure for Qualifications 2022 and away from the membership/subscription model. Whilst the registration fees have been listed under standard qualification fees, we wanted to highlight that student will pay a one off fee for access to the qualification for its lifetime, typically four to five years. These fees can be found below.

Qualifications 2022 Registration fee (UK)	
Level 1 Award in Bookkeeping	£44
Level 1 Award in Business Skills	£44
Level 2 Certificate in Bookkeeping	£65
Level 2 Certificate in Accounting/ Certificate in Accounting – SCQF Level 6 (Scotland)	£172
Level 3 Certificate in Bookkeeping	£90
Level 3 Diploma in Accounting/ Diploma in Accounting – SCQF Level 7 (Scotland)	£225
Level 4 Diploma in Professional Accounting/ Diploma in Professional Accounting – SCQF Level 8 (Scotland)	£240

To assist and move students onto the new Q2022 qualifications, we've introduced three new transitional fees to allow students currently studying an AQ2016 Accounting Qualification to move to the equivalent Qualifications 2022 level.

To be eligible for this transition fee a student must:

- have an active student membership
- have successfully achieved at least one assessment on the qualification they wish to transfer.

If students meet this eligibility criteria, then they can pay the following to transfer:

Transitional Fees & Arrangements	
AQ2016 Foundation Certificate/Diploma in Accounting to Q2022 Level 2 Certificate in Accounting	£50
AQ2016 Advanced Diploma in Accounting to Q2022 Level 3 Diploma in Accounting	£75
AQ2016 Professional Diploma in Accounting to Q2022 Level 4 Diploma in Professional Accounting	£100

International Registration fees for Qualifications 2022

The fees associated with Qualification 2022 for countries outside of the UK will vary depending on where students are located.

If you live in Botswana or the Seychelles, please contact Elizabeth.Baitumetse@aat.org.uk for more information on fees.

If you live in Bahrain, please contact Karen.Evans@aat.org.uk for more information on fees.

If you live in Malaysia, please contact Meiyoke.Pak@aat.org.uk for more information on fees.

If you live in Myanmar, please contact Laura.Ward@aat.org.uk for more information on fees.

For all other locations outside of the UK, please refer to the Qualifications 2022 UK fees, detailed above.

Standard qualification fees – short qualifications (Accounting Qualification 2016)

Registration and assessment fees for short qualifications (Accounting Qualification 2016)

The tables below provide the registration and assessment fees for the following short qualifications:

- Access Award in Bookkeeping
- Access Award in Accounting Software
- Access Award in Business Skills
- Foundation Award in Accounting Software
- Foundation Certificate in Bookkeeping
- Foundation Diploma in Accounting and Business
- Advanced Certificate in Bookkeeping

Access Award in Bookkeeping - Level 1 - QAN: 603/1308/0			Operational start date: 1 January 2018					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Access to bookkeeping	D/615/6138	ATBK1	Mandatory	No	CBA	£44	£36	£80

Access Award in Accounting Software - Level 1 - QAN: 603/1306/7			Operational start date: 1 January 2018					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Access to accounting software	Y/615/6137	AASW1	Mandatory	No	CBA	£44	£36	£80

Access Award in Business Skills – Level 1 - QAN: 603/1309/2			Operational start date: 1 January 2018					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of or qualification
Using numbers in business	Y/615/6140	ASBK1	All units are mandatory	No	CBA	£44	£36	£80
Preparing for work	H/615/6139							
Sales and purchases in business	D/615/6141							

AAT Foundation Award in Accounting Software - Level 2 - QAN: 601/8220/9			Operational start date: 1 September 2016					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fee	Total cost of qualification
Using Accounting Software	K/507/3687	UACS3	Mandatory	No	CBA	£53	£51	£104

AAT Foundation Certificate in Bookkeeping - Level 2 - QAN: 601/8221/0			Operational start date: 1 September 2016					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fees	Total cost of qualification
Bookkeeping Transactions	L/507/3682	BTRN3	Both units are mandatory	Yes	CBA	£53	£51	£155
Bookkeeping Controls	Y/507/3684	BKCL3		Yes			£51	

AAT Foundation Diploma in Accounting and Business – Level 2 - QAN: 601/6553/4			Operational start date: 1 September 2016					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fees	Total cost of qualification
Bookkeeping Transactions	L/507/3682	BTRN2	All units are mandatory	Yes	CBA	£163	£51	£575
Bookkeeping Controls	Y/507/3684	BKCL2		Yes			£51	
Elements of Costing	H/507/3686	ELCO2		Yes			£51	
Using Accounting Software	K/507/3687	UACS2		Yes			£51	
Foundation Synoptic assessment	T/615/9854	FSYA2		No			£55	
Business Communications and Personal Skills	D/507/3721	BPLS1		No			£51	
Developing Lifelong Learning Skills	T/507/3692			£51				
Introduction to Business and Company Law	L/507/3696	IBLW1		Yes			£51	
Introduction to Payroll	J/507/3695	INPY1		Yes			£51	
Work Effectively in Finance	K/507/3690	WEFN2	Unit awarded on successful completion of the synoptic assessment					

AAT Advanced Certificate in Bookkeeping - Level 3 - QAN: 601/8219/2			Operational start date: 1 September 2016					
			Last registration date: 31 August 2022 for new students Last assessment date: 30 September 2023					
Units within qualification	Ofqual unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Registration fee	Assessment fees	Total cost of qualification
Advanced Bookkeeping	T/507/3725	AVBK2	All units are mandatory	Yes	CBA	£53	£51	£206
Final Accounts Preparation	F/507/3727	FAPR2		Yes			£51	
Indirect Tax	L/507/3729	IDRX2		Yes			£51	

Standard qualification fees – Accounting Qualifications (Accounting Qualification 2016)

Assessment fees for AAT Accounting Qualifications (Accounting Qualifications 2016)

The tables below provide the assessments fees for the following AAT Accounting Qualifications:

- Foundation Certificate in Accounting
- Advanced Diploma in Accounting
- Professional Diploma in Accounting

To study an AAT AQ2016 Accounting qualification, you will be required to become a student member of AAT.

A full list of student membership fees can be found on [page 19](#).

AAT Foundation Certificate in Accounting - Level 2 - QAN: 601/6552/2				Operational start date: 1 September 2016				
AAT Foundation Certificate in Accounting at SCQF Level 5 – Qual code: R484 04				Last registration date: 31 August 2022 Last assessment date: 30 September 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments
Bookkeeping Transactions	L/507/3682	UH93 04	BTRN1	All units are mandatory	Yes	CBA	£51	£259
Bookkeeping Controls	Y/507/3684	UH94 04	BKCL1		Yes		£51	
Elements of Costing	H/507/3686	UH95 04	ELCO1		Yes		£51	
Using Accounting Software	K/507/3687	UH96 04	UACS1		Yes		£51	
Foundation Synoptic assessment	T/615/9854		FSYA1		No		£55	
Work Effectively in Finance	K/507/3690	UH97 04	WEFN1	Unit awarded on successful completion of the synoptic assessment				

AAT Advanced Diploma in Accounting - Level 3 - QAN: 601/6554/6				Operational start date: 1 September 2016				
AAT Advanced Diploma in Accounting at SCQF Level 6 – Qual code: R485 04				Last registration date: 31 August 2022 Last assessment date: 30 September 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments
Advanced Bookkeeping	T/507/3725	UH98 04	AVBK1	All units are mandatory	Yes	CBA	£51	£261
Final Accounts Preparation	F/507/3727	UH99 04	FAPR1		Yes		£51	
Management Accounting: Costing	J/507/3728	UJ01 04	MMAC1		Yes		£51	
Indirect Tax	L/507/3729	UJ02 04	IDRX1		Yes		£51	
Advanced Diploma Synoptic assessment	M/615/9853		AVSY1		No		£57	
Ethics for Accountants	F/507/3730	UJ03 04	ETFA1	Unit awarded on successful completion of the synoptic assessment				
Spreadsheets for Accounting	L/507/3732	UJ04 04	SPSH1	Unit awarded on successful completion of the synoptic assessment				

AAT Professional Diploma in Accounting - Level 4 - QAN: 601/6551/0					Operational start date: 1 September 2016				
AAT Professional Diploma in Accounting at SCQF Level 8 – Qual code: R486 04					Last registration date: 31 August 2022 Last assessment date: 30 September 2023				
Units within qualification	Ofqual unit number	Scottish unit number	AAT unit code	Mandatory / Optional	RPL accepted?	Assessment method	Assessment fees	Total cost of assessments	
Financial Statements of Limited Companies	L/507/3746	UJ07 04	FSLC1	Mandatory	Yes	CBA	£51	£314	
Management Accounting: Budgeting	R/507/3747	UJ05 04	MABU1	Mandatory	Yes		£51		
Management Accounting: Decision and Control	D/507/3749	UJ06 04	MDCL1	Mandatory	Yes		£51		
Professional Diploma Synoptic assessment	K/615/9852		PDSY1	Mandatory	No		£59		
Accounting Systems and Controls	R/507/3750	UJ08 04	ASYC1	Unit awarded on successful completion of the synoptic assessment					
Business Tax	Y/507/3751	UJ10 04	BSTX1	Optional	Yes	CBA	£51		
Personal Tax	H/507/3753	UJ13 04	PLTX1	Optional	Yes		£51		
Credit Management	K/507/3754	UJ11 04	CDMT1	Optional	Yes		£51		
External Auditing	M/507/3755	UJ12 04	ETAU1	Optional	Yes		£51		
Cash and Treasury Management	T/507/3756	UJ07 04	CTRM1	Optional	Yes		£51		
* Complete all mandatory units plus any two optional units. Total fee for qualification includes mandatory assessments plus two optional assessments.									

AQ2016 Remote Invigilation – Assessment fees

For remote invigilated assessments there is a standard £37 fee added to the normal assessment charge. The table below provides the total assessment fee charged by AAT for each AQ2016 assessment which is available through RI.

Level	Assessment	Cost
Access – Level 1	Access to Bookkeeping (ATBK)	£73
Access – Level 1	Access to Business Skills (ABSK)	£73
Foundation – Level 2/ SCQF Level 6 in Scotland	Bookkeeping Transactions (BTRN)	£88
Foundation – Level 2/ SCQF Level 6 in Scotland	Bookkeeping Controls (BKCL)	£88
Foundation – Level 2/ SCQF Level 6 in Scotland	Elements of Costing (ELCO)	£88
Foundation – Level 2/ SCQF Level 6 in Scotland	Foundation Synoptic (FSYA)	£92
Advanced – Level 3/ SCQF Level 7 in Scotland	Advanced Bookkeeping (AVBK)	£88
Advanced – Level 3/ SCQF Level 7 in Scotland	Final Accounts Preparation (FAPR)	£88
Advanced – Level 3/ SCQF Level 7 in Scotland	Indirect Tax (IDRX)	£88
Advanced – Level 3/ SCQF Level 7 in Scotland	Management Accounting: Costing (MMAC)	£88

Associated fees – Assessment re-sit fees for Accounting Qualifications 2016

Assessment resit fees

Assessment re-sit fees	
Access unit assessment fee	£36
Foundation unit assessment fee	£51
Foundation synoptic assessment fee	£55
Advanced unit assessment fee	£51
Advanced synoptic assessment fee	£57
Professional unit assessment fee	£51
Professional synoptic assessment fee	£59

Associated Student fees – Accounting Qualifications 2016

The table below includes the following fees for the Accounting Qualification 2016:

Student admission fee

Student reinstatement fee

Student annual membership fee

Please note these key dates:

- **31 August 2022:** Your **last chance** to register on an AQ2016 Foundation, Advanced or Professional level accounting and bookkeeping qualification and the Access Awards in Accounting Software, Bookkeeping and Business Skills qualifications.
- **30 September 2023:** Your **last chance** to sit an assessment on any of the current Access level qualifications and the AQ2016, Foundation, Advanced or Professional level qualifications. If you have to sit a synoptic assessment, make sure you check the AQ2016 synoptic assessment schedule so you can plan this in.

Due to the qualification coming to an end on 30 September 2023, the AQ2016 renewal fees will vary depending on when the renewal is due.

Accounting Qualifications 2016:		
Students paying an annual membership can study one or more of the following Accounting Qualifications: Foundation Certificate in Accounting Advanced Diploma in Accounting Professional Diploma in Accounting		
Student reinstatement fee (if membership expires)	£39	
Student annual membership fee, renewal period - 1 Sep 2022 to 31 Dec 2022	£110 (UK)	£100 (International)
Student annual membership fee, renewal period - 1 Jan 2023 to 30 Apr 2023 (students will still have access to the qualification and ability to sit assessments until 30 September 2023)	£80 (UK)	£70 (International)
Student annual membership fee renewal period - 1 May 2023 to 30 Sep 2023	£55 (UK)	£45 (International)

Standard Qualification Fees – Apprenticeship End Point Assessments

Accounts/ Finance assistant apprenticeship: Level 2		
Registration	EPA assessment*	Total cost of EPA
£25.00	£500	£525

Assistant Accountant apprenticeship: Level 3		
Registration	EPA assessment*	Total cost of EPA
£25.00	£604	£629

Professional Accounting Technician apprenticeship: Level 4		
Registration	EPA assessment*	Total cost of EPA
£25.00	£803	£828

*EPA assessment cost includes first attempt at each assessment only. The EPA assessment fee is charged upon undertaking the first assessment (whether it be the Synoptic or reflective discussion).

Associated fees – End Point Assessments

Assessment resit fees

Assessment re-sit fees	
Accounts/ Finance assistant apprenticeship: Level 2 - In-Tray assessment fee	£54
Accounts/ Finance assistant apprenticeship: Level 2 - Reflective discussion fee	£471
Assistant Accountant apprenticeship: Level 3 – Synoptic fee	£57
Assistant Accountant apprenticeship: Level 3 - Reflective discussion fee	£572
Professional Accounting Technician apprenticeship: Level 4 – Synoptic fee	£59
Professional Accounting Technician apprenticeship: Level 4 - Reflective discussion fee	£769

Cancellation fees

Cancellation fees (EPAs only)	
Reflective late cancellation fee (within 5 days)	£50
Reflective late cancellation fee (within 24 hrs)	£100

Remote invigilation fees

Remote invigilation fees (EPAs only)		
Level 2 EPA	In tray assessment (ITAF)	£37 – additional RI charge, for first attempt £91 – for re-sits of the ITAF

Additional administration fees

Administration fees	
Duplicate certificate / transcript	£30
Unit certificate	£30
Assessment enquiry – stage one: basic review	£17
Assessment enquiry – stage one: full review	£37
Assessment appeal – stage two	£127
View further details about enquiries and appeals	